

First Click to **Apply**

The screenshot shows the 'Recruitment' section of the North 24 Parganas Health Portal. At the top, there are navigation links: HOME, ABOUT US, HEALTH PROGRAMMES, COVID-19 CORNER, NOTICE BOARD, MEDIA, DOWNLOADS, RECRUITMENT, APPLICATION, NGO, TRAINING, CONTACT US. The page features a search bar with 'Start Date' and 'End Date' input fields and a 'Search' button. Below this is a table with the following data:

Sl. No.	Recruitment Type	Title	Description	Vacancies	Date	
1	Contractual	Recruitment Notification for the post of Co- Ordinator & DEO (Covid Hub & Spoke)	Recruitment Notification for the post of Co- Ordinator & DEO (Covid Hub & Spoke) under NIM at CMOH, North 24 Parganas	20	Opening Date: 29/11/2021 Closing Application Date: 09/12/2021 Published Date: 26/11/2021	Download Apply Login

Then fill up the entire field and upload the entire specific document

Step 1(Fill all the details)

The screenshot shows 'Step 1 of 6' of the 'Recruitment Application Form'. The form includes the following fields:

- Apply For* (Dropdown menu)
- Name in Full* (Text input)
- Gender* (Dropdown menu)
- Father's / Husband's / Guardian's Name* (Text input)
- Caste* (Dropdown menu)
- Date of Birth* (Text input)
- Nationality* (Text input)
- Mobile Number* (Text input)
- Email Address* (Text input)
- Address* (Text input)

A 'Next' button is located at the bottom right of the form area. There is also a watermark 'Activate Windows' and a WhatsApp icon in the bottom right corner.

Step 2(Fill up your address details)

The screenshot shows 'Step 2 of 6' of the 'Recruitment Application Form', titled 'Permanent Address'. The form includes the following fields:

- Village / City / Town* (Text input)
- Post Office* (Text input)
- Police Station* (Text input)
- District* (Text input)
- State* (Text input)
- Pincode* (Text input)

'Previous' and 'Next' buttons are located at the bottom center. There is also a watermark 'Activate Windows' and a WhatsApp icon in the bottom right corner.

Step 3(Fill up your all Educational Details by clicking ADD NEW)

Recruitment Application Form

Step 3 of 6

Essential Qualifications

+ Add New

Qualification*	Year of Passing*	University / Board / Institute*	Total Marks*	Marks Obtained*	Percentage
Select					0.00% ✖
Select					0.00% ✖
Select					0.00% ✖
Select					0.00% ✖

Previous Next

Step 4(Fill up your all experience Details by clicking ADD NEW)

Recruitment Application Form

Step 4 of 6

Details of post qualification experiences

+ Add New

Organization*	Govt. / Private / NGOs*	From*	To (Leave blank if currently working)	
	Select			✖
	Select			✖

Previous Next

Step 5(Upload all Specify Self attested Documents)

Recruitment Application Form

Step 5 of 6

- Photo proof identity card (Any one- Passport/ Voter Card / AADHAR Card/ PAN Card/ Driving License).
- Proof of Address (Anyone Passport/ Voter ID Card/ AADHAR Card/ Driving License).
- Age Proof Certificate (Madhyamik or equivalent examination certificate).
- Caste Category Certificate (If any). In case of SC, ST, OBC Candidates (Category A or B) must be mentioned specifically in the caste certificate issued by the appropriate authority.
- All mark sheets starting from Secondary onwards.
- Computer Education certificate /documents should be submitted as per requirement.
- All the experience certificate issued and stamped by the appropriate authority starting from oldest to latest.
- Experience will be calculated after obtaining the required qualification for any post as mentioned above, till the last date of online application.
- Experience certificate must consist of Name of the post, Employer's Name, Address, Employee's Name, Date of Joining (DOJ) and Date of Leaving (DOL) otherwise his/her experience will be treated as invalid. No appointment letter/joining letter will be treated as experience certificate.
- No objection certificate from the employer may be given if possible.
- Only .jpg, .png or .pdf files are allowed (.jpeg, .jpg or .png files are allowed for photo and signature)
- Maximum file size is 2 MB

Your Photo*

[Choose File] No file chosen

Your Signature*

[Choose File] No file chosen

Identity Proof (Passport/ Voter Card / AADHAR Card/ PAN Card/ Driving License)*

[Choose File] No file chosen

Address Proof (Passport/ Voter ID Card/ AADHAR Card/ Driving License)*

[Choose File] No file chosen

Caste Category Certificate (If any)

[Choose File] No file chosen

Qualification Marksheet (Secondary to Higher Education)*

[Choose File] No file chosen

Computer Education certificate (If any)

[Choose File] No file chosen

All the experience certificate*

[Choose File] No file chosen

Previous Next

Activate Windows
Go to PC settings to activate Windows.

Step 6(Again visit to Recruitment Section and click **Login** button)

The screenshot shows the 'Recruitment' section of the North 24 Parganas Health Portal. At the top, there is a navigation bar with links for HOME, ABOUT US, HEALTH PROGRAMMES, COVID-19 CORNER, NOTICE BOARD, MEDIA, DOWNLOADS, RECRUITMENT, APPLICATION, NGO, TRAINING, and CONTACT US. Below the navigation bar, there are search filters for 'Start Date' and 'End Date', each with an input field and a 'Search' button. A table lists recruitment notifications with columns for Sl. No., Recruitment Type, Title, Description, Vacancies, and Date. The first entry is for a 'Contractual' position for a 'Co- Ordinator & DEO (Covid Hub & Spoke)'. The table also includes 'Download', 'Apply', and 'Login' buttons for each entry.

Sl. No.	Recruitment Type	Title	Description	Vacancies	Date
1	Contractual	Recruitment Notification for the post of Co- Ordinator & DEO (Covid Hub & Spoke)	Recruitment Notification for the post of Co- Ordinator & DEO (Covid Hub & Spoke) under NHM at CMOH, North 24 Parganas	20	Opening Date: 29/11/2021 Closing Application Date: 09/12/2021 Published Date: 26/11/2021

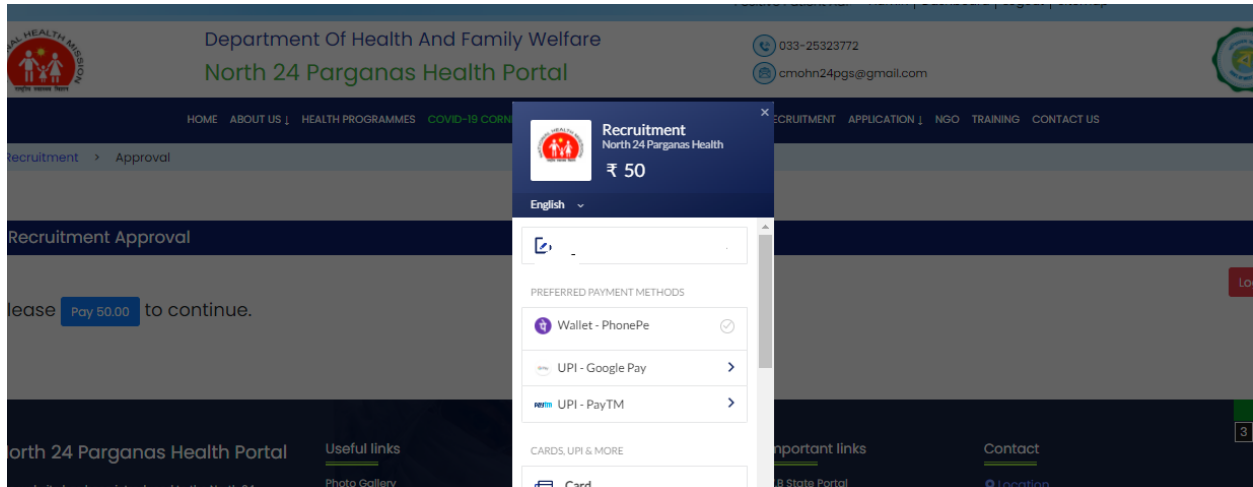
Step 7(Enter your login Id and Mobile number which is generated after uploading all the document)

The screenshot shows the 'Recruitment Approval' page. It features a dark blue header with the text 'Recruitment Approval'. Below the header, there are two input fields: 'Application ID*' and 'Applicant's Mobile Number*'. The 'Application ID*' field contains the text 'CMOH-N24Pgs/Recruitment/'. The 'Applicant's Mobile Number*' field is empty. A green 'Login' button is positioned below the input fields.

Step 8(Click on **Pay** button)

The screenshot shows the 'Recruitment Approval' page with a payment prompt. The text reads 'Please **Pay 50.00** to continue.' A red 'Logout' button is visible in the top right corner.

Step 9(Go for Payment)



Step 10 after successful payment downloads your application from for further reference.